

Instrument Technology Corporation

Service Request

800-519-1998

**Sales, Service, and
Training since 1995**

Washington Location
8450 30th AVE NE Unit
Lacey, WA 98509
Phone: 360-915-7676
Fax: 360-915-7423
phil@instecorp.com

California Location
646A Portal St.
Cotati, CA 94931
Phone: 707-793-0673
800-519-1998
Fax: 707-793-0675
sales@instecorp.com

Bill To:

Company: _____

Contact Name: _____

Address: _____

City: _____ State: _____

Zip/Postal Code: _____

Phone _____ Fax: _____

Email: _____

Item: _____

Item: _____

Item: _____

Item: _____

Issues: _____

Ship To: (if different)

Company: _____

Contact Name: _____

Address: _____

City: _____ State: _____

Zip/Postal Code _____

Phone: _____ Fax _____

Email: _____

Serial#: _____

Serial#: _____

Serial#: _____

Serial#: _____

Check All The Apply

Need Detailed Estimate Preapproved Amount;

\$500 \$1000 \$1500 Custom Amount

Return Shipping Paid for by Client

1 Day 2 Day Ground

UPS Account #: _____ FedEx #: _____

Note: Pack Unit Securely - **no foam peanuts** please. We are not responsible for shipping damage. Include this form with package. Ship package to the location closest to you, locations are listed at the top of the page – freight prepaid.

Equipment shipped without boxes or poorly packed will be boxed and packed as needed by ITC prior to return shipment at additional cost. All Repairs are subject to a \$128.00 fee with or without service

Person signing is authorized to contract for service and understands that all service work is payable prior to return. All service work carries a 30 day warranty unless specified otherwise.

Date: _____

Print Name: _____

Authorized By: _____